

PAYROLL OFFICE (EMO)

SISSA

WHAT WE DO

- Manage salaries, fellowships, grants and other staff payments
- Manage payments for teaching, collaborations and committees
- Handle SISSA tax and social security obligations
- Manage pensions, severance pay and related procedures
- Forecast and monitor staff costs

WHEN TO CONTACT US

- To update personal or bank details affecting payments
- For questions about salaries, fellowships, grants and other payments
- For tax certificates or SISSA social security contributions
- For pension and severance pay
- For Perseo Sirio matters (PTA)
- To request staff cost forecasts

INFORMATION TO INCLUDE

- Type of request; short description; relevant date or deadline

CONTACT & USEFUL LINKS

- **Salaries and payments:** ufficioemolumenti@sissa.it
- **Pensions and severance:** previdenza@sissa.it
- Salary and benefits page, with useful information and forms



PAYROLL OFFICE (EMO)

PEOPLE & ROOMS

Head of office

- Vera Breda – *room 207*

- Federica Russo – *room 201*
- Ivana Tercon – *room 201*
- Silva Meshini – *room 201*
- Silvia Bonanno – *room 201*
- Rossana Nicole Carulli - *room 204*