SISSA

Scuola Internazionale Superiore di Studi Avanzati

CALL FOR APPLICATIONS FOR STUDENT PART-TIME COLLABORATIONS FOR THE YEAR 2027

Director's Decree No. 841 of 30 October 2026

THE DIRECTOR

Having regard to Law No. 168 of 9 May 1989;

Having regard to Article 11 of Legislative Decree No. 68 of 29 March 2012;

Having regard to the Statute of the School, issued by Director's Decree No. 40 of 18 January 2012 and published in Official Gazette No. 36 of 13 February 2012;

Having regard to the "Regulations on student part-time activities", issued by Director's Decree No. 493 of 11 October 2016;

Having regard to the resolution of the Academic Senate of 27 October 2026;

Having regard to the resolution of the Board of Directors of 29 October 2026;

Considering the need to proceed;

HEREBY DECREES

Art. 1

(Activities to be performed)

A selection procedure is hereby launched for the award of student collaborations involving part-time activities for the year 2027, excluding teaching activities, the conduct of examinations and the assumption of administrative responsibilities. The collaborations to be activated are distributed as follows:

PHYSICS AREA	
PhD Programme in Astrophysics and Cosmology	
4 × 50	Web and system management
2 × 50	Logistical and general support for PhD initiatives
PhD Programme in Astroparticle and Gravitational Physics	
1 × 150	Maintenance and development of web pages
PhD Programme in Statistical and Molecular Biophysics	
1 × 75	Preparation of exercise notes and assistance for the course "Introduction to Quantum Mechanics, Quantum Statistics and Field Theory" of the Master of Science programme in Physics of Complex Systems. Good knowledge of LaTeX is required.
PhD Programme in Statistical Physics	
2 × 150	Web page management
PhD Programme in Theoretical Particle Physics	
2 × 150	Web page management and development, and support for PhD programme activities

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PhD Programme in Theory and Numerical Simulation of Condensed Matter	
2 × 75	Maintenance and development of web pages
2 × 75	Logistical and general support for PhD initiatives, including open days and seminar organisation
PhD Programme in Data Science and Theory	
1 × 75	Seminar organisation, logistical support and web page management
Shared activities	
1 × 150	IGAP: support during institute conferences and events, management and editing of the website, and management of the YouTube channel
1 × 150	Support for IFPU programmes and activities
1 × 150	Maintenance and development of the IFPU website
MATHEMATICS AREA	
4 × 150	Management of the Mathematics Area web pages
NEUROSCIENCE AREA	
1 × 150	Support for Human Cognition Lab management (Cognitive Neuroscience)
1 × 150	Support for Animal Cognition Lab management (Cognitive Neuroscience)
1 × 150	Management of summer schools, events, etc. (Cognitive Neuroscience)
1 × 150	Management of Cognitive Neuroscience web resources
1 × 150	Support for Neurobiology web resources
1 × 150	IT support for Functional and Structural Genomics
2 × 150	Management of Functional and Structural Genomics laboratories
2 × 150	Management of Neurobiology laboratories
3 × 150	Support for the management of shared facilities, including preparation of glassware for sterilisation
3 × 150	Support for the management of shared facilities: preparation of molecular biology solutions, plates and culture media
2 × 150	Support for cell culture room management and equipment checks
1 × 150	Support for supervision of centrifuges and small equipment for molecular and cellular biology
INTERDISCIPLINARY LABORATORY	

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1 × 150	Development and updating of the MDMC web pages; curation and publication of the Master's teaching materials; logistical support for Master's initiatives, including seminars and guest lectures. Knowledge of English is required. Familiarity with the MDMC programme and basic concepts of data management and curation is desirable. Funding: D_MA_QUOTE_MDC_LINT_DirettoreMaster_1017.
LIBRARY	
Loan desk service must be performed during library opening hours. Please contact the librarians for further information.	
4 × 150	Public service
6 × 100	Public service
8 × 75	Public service
2 × 50	Public service, reserved for students who have previously worked in the Library
ADMINISTRATION	
2 × 150	Support for the Technical and Logistics Office with thesis binding and badge personalisation. Good knowledge of Italian and English is required.
1 × 150	Support for the PhD student representatives and the Students' Secretariat, particularly with communication, the ESSE3 platform, and updating and maintaining the "WIKI students" page. Good knowledge of Italian and English and basic website programming skills are required.
2 × 50	Organisational and technical support for the Events Office in organising meetings, workshops and summer schools and managing guests, and support for the Scientific Secretariats Office in managing noticeboards and other office activities. Good IT skills and knowledge of English and Italian are required.
1 × 150	Support for the Communications Unit with the SISSA press review, its publication on the website and database updates. Excellent knowledge of Italian and English is required.
2 × 75	Support for attaining SISSA's sustainability objectives and fulfilling commitments under the RUS Agreement, the Italian Network of Universities for Sustainable Development. Good knowledge of Italian and IT skills, particularly in the use of databases, are required. Interest in and awareness of sustainability issues, in line with the Sustainable Development Goals of the 2030 Agenda, are also required. Information: silvia.pontel@sissa.it.
4 × 150	Support for the SISSA Housing service, assisting newcomers upon arrival in Trieste, with activity likely to peak between July and November. Good spoken and written Italian is required.

Art. 2

(Admission requirements)

Students regularly enrolled in SISSA PhD and "Professional Master" courses may apply for these collaborations.

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Art. 3

(Application procedure)

Applications, drawn up using the form attached to this call (Annex 1), may indicate a maximum of two activities and must be sent to protocollo@sissa.it by 1:00 p.m. on 23 November 2026.

Applications must also include a brief motivation letter highlighting the applicant's specific skills relevant to the requested activities and, where applicable, a declaration confirming the actual performance of previous similar collaborations, with a brief assessment by the person responsible for the activity (Annex 2).

Art. 4

(Drawing up the rankings)

Applications meeting all the requirements laid down in this call will be forwarded to the competent Committees. These Committees are appointed by the Director and include, among others, the persons responsible for the activities concerned.

Pursuant to Article 5 of the Regulations on student part-time activities, the Committees will draw up a ranking based on the assessments "insufficient", "sufficient", "fair", "good" and "excellent". An "insufficient" assessment excludes the applicant from the ranking of eligible candidates.

Where assessments are equal, priority in the final ranking will be given to eligible students in objectively disadvantaged financial circumstances, duly documented by an ISEE certificate. Where circumstances are equal, preference will be given to a student who has never previously held such a collaboration over a student who has already done so.

The rankings will be approved and the collaborations for each activity awarded by a measure of the Director. The measure will be made public by posting it on the School's Official Notice Board. Any appeal against one's position in the ranking may be submitted to the Director of SISSA within 7 days of the posting date.

The commitment undertaken by a student in terms of the number of collaboration hours may be interrupted only in the event of illness or for other exceptional reasons recognised by the person responsible for the activity. In such cases, the hours worked will be paid even if fewer than 50. A collaboration may be revoked if the student shows insufficient commitment or reliability or is unable to perform the assigned tasks.

Art. 5

(Nature of the relationship and insurance coverage)

The collaboration does not constitute an employment relationship and does not give rise to any assessment for the purposes of public selection procedures.

Insurance coverage is provided under the policy taken out for all students of the School.

Art. 6

(Remuneration and payment arrangements)

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The remuneration for these activities is set at €11.30 per hour and is exempt from local income tax and personal income tax.
Payment will be made upon completion of the activity, subject to a written declaration by the person responsible for the activity specifying how the hours provided for the call were used and including an assessment of the student's work.

THE DIRECTOR
(Prof. Andrea Romanino)
(digitally signed)

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