SISSA
Scuola Internazionale Superiore di Studi Avanzati

Call for applications for the provision of part-time activities for students for the year 2026
Director's Decree n. 860 – 30.10.2025

Art. 1

A competition is being held for the conferral of student collaborations in part-time activities, with the exclusion of those related to teaching activities, the conduct of exams and the assumption of administrative responsibilities, for the year 2026.The forms of collaboration to be activated are:

AREA FISICA	
Corso di Ph.D in Astrofisica e Cosmologia	
4 * 50	Web e System Management
2 * 50	Logistic and general assistance to PhD initiative
Corso di Ph.D in Fisica Astroparticellare e Gravitazionale	
1 * 150	Manutenzione pagine Web ed assistenza logistica
Corso di Ph.D in Biofisica Statistica e Molecolare	
1 * 75	Preparation of exercise notes and assistance relative to the course Introduction to Quantum Mechanics, Quantum Statistics and Field Theory of the Master of Science programme in Physics of Complex Systems - Master degree in Physics, good knowledge of LaTex.
Corso di Ph.D in Fisica Statistica	
2 * 150	Web pages management
Corso di Ph.D in Fisica Teorica delle Particelle	
2 * 150	Web pages management, development and collaboration to the PhD activities
Corso di Ph.D in Teoria e Simulazione Numerica degli Stati Condensati	
2 * 75	Web pages management
2 * 75	Logistic and general assistance to PhD initiatives (open day, seminar organization, etc.)
Corso di PhD in Scienza e Teoria dei Dati	
1 * 75	Seminar organization, support to logistics and web pages.
Attività comuni	
1 * 150	IGAP – Support during conferences and events, development and maintenance of the web pages and of the Youtube channel.
AREA MATEMATICA	
4 * 150	Web pages management Mathematics Area
1 * 50	Technical support for the preparation of the LaTex notes related to the course of Prof. Sandro Zagatti – Su fondi dell'Area di Matematica

Segreteria Didattica ed Allievi

Via Bonomea, 265
34136 Trieste – Italy
T +39 0403787111
E phd@sissa.it
sissa.it

SISSA
Scuola Internazionale Superiore di Studi Avanzati

AREA NEUROSCIENZE	
1 * 150	Human Cognition Lab Management Support (Cognitive Neuroscience)
1 * 150	Animal Cognition Lab Management Support (Cognitive Neuroscience)
1 * 150	Summer Schools, Events, etc. Management (Cognitive Neuroscience)
1 * 150	Cognitive Neuroscience Web Resource Management
1 * 150	Neurobiology Web Resource Support
1 * 150	IT Support for Functional and Structural Genomics
2 * 150	Functional and Structural Genomics Laboratory Management
2 * 150	Neurobiology Laboratory Management
3 * 150	Facilities Management Support, including Glassware Sterilization Preparation (Shared)
3 * 150	Facilities Management Support: Molecular Biology Solution Preparation, Plate Preparation, and Culture Media (Shared)
2 * 150	Cell Culture Room Management Support, Instrumentation Verification (Shared)
1 * 150	Centrifuge and Small Instrumentation Supervision Support for Molecular and Cellular Biology (Shared)
LABORATORIO INTERDISCIPLINARE - ILAS	
1 * 150	Development and update of the MDMC web pages; curation and publishing of the didactic materials of the Master; logistical assistance with the Master's initiatives (seminars, guest lectures,...). Requires knowledge of English. Su fondi D_MA_QUOTE_MDC_LINT_DirettoreMaster_1017
LIBRARY **Customer service has to be performed during library opening hours at the loandesk, please ask the librarians for information**	
4 * 150	Customer Service
6 * 100	Customer Service
8 * 75	Customer Service
2 * 50	Customer Service – reserved for those who have previously worked in the library
ADMINISTRATION	

Segreteria Didattica ed Allievi

Via Bonomea, 265
34136 Trieste – Italy
T +39 0403787111
E phd@sissa.it
sissa.it

2 * 150	Support for the Technical and Logistics Office for thesis binding and badge personalization – Good knowledge of Italian and English is required.
1 * 50	Support for thE Student Secretariat (with particular reference to the ESSE3 platform and updating and maintaining the website http://sissa.wiki.it/) – Good knowledge of Italian and English and HTML is required.
2 * 50	Organizational and technical support for the Scientific SecretariatS for meetings, workshops, summer schools, guest management, and classroom reservations in the "Aree" (Area) – Good computer skills and English are required.
1 * 150	Support for the Communications Unit for SISSA press releases, including website content and database updates. Excellent knowledge of Italian and English is required.
4 * 150	Support for the SISSA Housing service (Research and International Relations Office), assisting newcomers during their arrival in Trieste, with peak activity likely between July and November. Good knowledge of spoken and written Italian is required.

Art. 2
(Requirements for admission)

Collaborations can be assigned to students enrolled in the SISSA Ph.D courses only.

Art. 3
(Application)

Applications for a maximum of three for the Activities indicated in the announcement (in order of preference) should be addressed to the Director of SISSA and should be presented on the facsimile attached to this announcement.
Applications should be sent to protocollo@sissa.it **by 20 November 2025**.
They must also be accompanied by a short motivation letter motivation highlighting the specific competence related to the activities subject to the request and (if this should be the case) by a declaration of actual performance with a brief evaluation of previous similar past collaborations by the Responsible of the activity (annex 2).

Art. 4
(Formation of rankings)

The applications that meet all the requirements set out in this announcement will be forwarded to the competent Committee, appointed by the Director and including, among others, the Responsibles of the activities.
The committee draw up a ranking of merit expressing the judgments of "insufficient", "sufficient", "fair", "good" and "excellent". An "insufficient" evaluation excludes the candidate from the ranking of suitable candidates.
In the event of equal judgment, among those eligible to perform the requested service, for the purposes of the final ranking, students in conditions of objective financial disadvantage duly documented (ISEE) are privileged. All things being

Segreteria Didattica ed Allievi

Via Bonomea, 265
34136 Trieste – Italy
T +39 0403787111
E phd@sissa.it
sissa.it

equal, the student who has never used previous collaborations is preferred over those who have already used them.

The rankings will be approved by Director's Decree made public: any appeal against one's position in the ranking may be addressed by the interested parties to the Director of SISSA within 5 days from the posting date.
The commitment assumed by the student in terms of the number of hours of collaboration can only be interrupted in cases of illness or other exceptional reasons recognized by the Responsible of the activity. In this case, the number of hours of collaboration actually performed is paid even if less than 50. The assignment of collaborations can be revoked if the student demonstrates little commitment, reliability or inability to perform the tasks entrusted to him.

Art. 5
(Type of contract and insurance coverage)

The assignment in no way confers an employee status and cannot be evaluated for the purposes of public competitions. The students are covered by the School's accident insurance policy.

Art. 6
(Remuneration and modality of payment)

The remuneration for these assignments is fixed at € 10,30 an hour and is exempt from taxation.

Payment will be made at the conclusion of the assignment, or in three installments (50 hours minimum) paid in arrears if the assignment lasts for more than four months, upon a written declaration by the person responsible for the activity stating how the hours were utilized and an appraisal of the work carried out by the student.

THE DIRECTOR
(Prof. Andrea Romanino)
(digitally signed)

Segreteria Didattica ed Allievi

Via Bonomea, 265
34136 Trieste – Italy
T +39 0403787111
E phd@sissa.it
sissa.it