SISSA
Scuola Internazionale Superiore di Studi Avanzati

Call for applications for the provision of part-time activities for students for the year 2025
Director's Decree n. 150 – 28.02.2025

Art. 1

A competition is being held for the conferral of student collaborations in part-time activities, with the exclusion of those related to teaching activities, the conduct of exams and the assumption of administrative responsibilities, for the year 2025.The forms of collaboration to be activated are:

Ph.D in Physics and Chemistry of Biological Systems
75 hrs. - Web Management
75 hrs. - Logistic and general assistance to PhD initiative (lectures, workshops, etc.)
Ph.D in Cognitive Neuroscience
Support to Summer Schools, events, etc.
Ph.D in Neurobiology
Prof. Taccola Lab support (in Udine)
Students' Secretariat
Updating and maintenance of the ESSE3 platform and of the http://sissa.wiki.it/site) – Good knowledge of Italian and English and HTML language required

Art. 2
(Requirements for admission)

Collaborations can be assigned to students enrolled in the SISSA Ph.D courses only.

Art. 3
(Application)

Applications for a maximum of three for the Activities indicated in the announcement (in order of preference) should be addressed to the Director of SISSA and should be presented on the facsimile attached to this announcement.
Applications should be sent to protocollo@sissa.it **by 15 March 2025**.
They must also be accompanied by a short motivation letter motivation highlighting the specific competence related to the activities subject to the request and (if this should be the case) by a declaration of actual performance with a brief evaluation of previous similar past collaborations by the Responsible of the activity (annex 2).

Art. 4
(Formation of rankings)

The applications that meet all the requirements set out in this announcement will be forwarded to the competent Committee, appointed by the Director and including, among others, the Responsibles of the activities.

Segreteria Didattica ed Allievi

Via Bonomea, 265
34136 Trieste – Italy
T +39 0403787111
E phd@sissa.it
sissa.it

The committees draw up a ranking of merit expressing the judgments of "insufficient", "sufficient", "fair", "good" and "excellent". An "insufficient" evaluation excludes the candidate from the ranking of suitable candidates.
In the event of equal judgment, among those eligible to perform the requested service, for the purposes of the final ranking, students in conditions of objective financial disadvantage duly documented (ISEE) are privileged. All things being equal, the student who has never used previous collaborations is preferred over those who have already used them.

The rankings will be approved by Director's Decree made public: any appeal against one's position in the ranking may be addressed by the interested parties to the Director of SISSA within 5 days from the posting date.
The commitment assumed by the student in terms of the number of hours of collaboration can only be interrupted in cases of illness or other exceptional reasons recognized by the Responsible of the activity. In this case, the number of hours of collaboration actually performed is paid even if less than 50. The assignment of collaborations can be revoked if the student demonstrates little commitment, reliability or inability to perform the tasks entrusted to him.

Art. 5
(Type of contract and insurance coverage)

The assignment in no way confers an employee status and cannot be evaluated for the purposes of public competitions. The students are covered by the School's accident insurance policy.

Art. 6
(Remuneration and modality of payment)

The remuneration for these assignments is fixed at € 10,30 an hour and is exempt from taxation.

Payment will be made on conclusion of the assignment, or in three installments (50 hours minimum) paid in arrears if the assignment lasts for more than four months, upon a written declaration by the person responsible for the activity stating how the hours were utilized and an appraisal of the work carried out by the student.

THE DIRECTOR
(Prof. Andrea Romanino)
(digitally signed)

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