



SISSA

SCUOLA INTERNAZIONALE SUPERIORE DI STUDI AVANZATI

Prot. n. 2447-I/3

N. 158

Oggetto: emanazione regolamento biblioteca SISSA

Il Direttore

VISTO *l' art. 1 dello Statuto della Scuola e visto l'articolo 4, comma 5 che specifica che la Scuola esercita, tramite i regolamenti, l' autonomia scientifica, didattica, organizzativa e finanziaria, nei limiti previsti dalla legge;*

VISTO *l'articolo 6 dello Statuto della scuola al cui comma 2 (parte K) in cui si delega al CDA della Scuola il comito di approvare il Regolamento generale della Scuola per l'amministrazione, la finanza e la contabilità nonché gli altri regolamenti di carattere amministrativo e gestionale;*

VISTO *le delibere del Senato del 20 febbraio e del CDA del 27 febbraio 2018*

DECRETA

Art. 1 – *E' emanato il regolamento della biblioteca SISSA, nel testo allegato che forma parte integrante del presente decreto*

Art. 2 – *Il Regolamento entra in vigore il giorno successivo alla firma e data del presente decreto.*

Art. 3 – *Allo stesso verrà assicurata adeguata pubblicità mediante pubblicazione all'albo della SISSA e sul sito web della biblioteca SISSA*

Trieste, 12 MAR. 2018

Il Direttore

Prof. Stefano Ruffo

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SISSA Library Guide

Mission

The SISSA library aims to provide services and resources for teaching, studying and research for SISSA users primarily of physics, mathematics and neurosciences areas as well as the interdisciplinary program of the SISSA Interdisciplinary Laboratory.

Accessibility

The SISSA library is located on the ground floor of the main building and it is wheelchair accessible.

Library offers a quiet environment to study. There are tables for individual study and larger ones for group study. Inside the library there are two meeting rooms (red and blue) but when free they can be used for studying or group discussions.

Who can access the SISSA Library?

- SISSA users;
- users of any organization that has an agreement with SISSA;
- authorized SISSA guests.

Users can also consult rules on **how to access the library, borrow and consult books**, Document Delivery service and Interlibrary loan service in the appropriate guide available on the Library web site.

The **digital resources** (e-journals, e-books, Scopus and WOS) are available for users with a SISSA account through the internal network or the VPN connection.

Location and facilities

Library timetable is available on the library web site.

SISSA users can enter the Library also when the library is closed using their own SISSA card (badge).

At the entrance, there are the loan desk, information service, some terminals to consult catalogues of printed and online resources, a photocopy machine and a display for the new books.



The **printed journals** are stored: in the main library room, in red and blue room and in the library storage (users are not allowed to enter the storage room and, for help regarding material in this room, they should ask the loan desk). In each room, the printed journals are ordered alphabetically by title. Users are not allowed to borrow any printed journals.

The **printed books** are located on open shelves in main library room. They are arranged by subject according to the UDC and DDC classification systems. Some guides to find books through their location code or by topics are available in the loan desk room.

SISSA Digital library is institutional repository of SISSA and stores the referred manuscripts of the SISSA authors. This work is based on the SISSA's regulation on open access. Digital librarian manages it in collaboration with head SISSA librarian.

SISSA library board

The government board of SISSA library is the library committee (comitato di biblioteca) which has the following aims:

- 1) discuss and approve the annual library budget ;
- 2) analyze the annual journal subscriptions;
- 3) approve the library rules;
- 4) suggest projects and innovations;
- 5) suggest the strategic plan of the library.

The library committee members are:

- the library head,
- a delegate of the director,
- the serials and digital resources librarian,
- one member from each PHD study courses (mathematics, neuroscience and neurobiology, physics which includes astrophysics, high energy physics, condensed matter physics, biological and chemical physics) and the Interdisciplinary Laboratory,
- a student delegate (elected by SISSA student community).

The library head is the president of the committee. He/she promotes the library services, controls the applications of library rules, manages the annual budget, and maintains the links with academic organs and external organizations.

The secretary of the committee is the serial and digital resources librarian.