Subject: **Summer 2019** - enrolment of children of SISSA employees, PhD students and research fellowship holders in private summer school centres

We hereby inform you that SISSA - in order to financially support the enrolment of children of SISSA teaching staff, researchers, administrative staff, PhD students and research fellowship holders in private summer school centres located in the Friuli Venezia Giulia region – has decided to draw up agreements with some institutions managing private summer school centres in order to partially finance the cost.

The Services and Resources Committee in the meeting of April 11th, 2019, considered the budget availability, proposed that SISSA finances up to € 110,00/week/child, based on the equivalent economic situation indicator (Italian ISEE), for a maximum period of **six weeks for each child**, for attending the summer school centres referred to above, provided that the School budget can cover the relevant funding. Insurance, enrolment fees, transportation and advance payments, if any, are excluded from the contribution and must be paid by the beneficiary and according to the terms detailed below.

Subject to the ISEE submitted, eligible children must be **aged between 3-14** (born on 2005). The weekly contribution is divided into four groups, as follows:

- **1st group:** ISEE from 0 to 25,000 €  
  Contribution up to 110 €
- **2nd group:** ISEE from 25,001 to 30,000 €  
  Contribution up to 100 €
- **3rd group:** ISEE from 30,001 to 35,000 €  
  Contribution up to 80 €
- **4th group:** ISEE from 35,001 to 40,000 €  
  Contribution up to 70 €

Contribution for foreign PhD students and research fellowship holders, not resident in Italy, is determined in relation to the submitted ISEE – not valid for fiscal purposes – released by CAF ACLI, in accordance to the statements provided about family composition and foreign income.

If the total amount of requested contributions is lower than or equal to the available budget, all the requests shall be fulfilled up to a maximum of 6 weeks/child.

If the total amount of requested contributions is greater than the available budget, the contribution for the first 2 weeks will be guaranteed to each application, gradually increasing the contributions by one week at a time for all the applications belonging to each ISEE group, starting from the 1st group and progressing to the other groups according to the budget availability. In this case the 4th group shall benefit from contributions for a maximum of 2 weeks, the 3rd group for a maximum of 4 weeks, the 2nd group for a maximum of 5 weeks and the 1st group for a maximum of 6 weeks.
If the budget availability allows to grant contributions for further weeks, in case it weren’t possible to guarantee one more week to all who required, it will be granted considering ISEE situation (bottom-up), within the limit of disposable weeks.

The personnel interested in enrolling their children in the summer school camps has to submit the attached form to the Human Resources office of SISSA not later than **May 7th 2019** declaring the following statements:

a) Name(s) of child/children for which the parent applies to the contribution to the private summer school centres  
b) Number of weeks of the required contribution  
c) a valid ISEE form  

The School shall pay the contribution only if the summer school centre is authorized by the council (Comune) and is compliant with the health regulations and with the rules of Italian Legislative decree 39 dated 4 March 2014 “against abuse and exploitation of children”- implementing the EU directive 2011/93, “combating the sexual abuse and sexual exploitation of children and child pornography”.

The School:
1) undertakes to respect the privacy of all personal data provided by the applicants: all data will be used only for the procedures relevant to the granting of the contributions for the summer school centres, in accordance with Law 196/2003 and the European Regulation 2016/679 (General Data Protection Regulation);  
2) reserves the right to verify all declarations on a random basis. In case of false or misleading declarations the applicants shall forfeit any benefits and shall incur in sanctions according to the current legislation;  
3) will announce the names of the staff members admitted to the contribution on **May 14th 2019**.

Subsequently the following documents will be published on the SISSA website on http://titulus-sissa.cineca.it/albo/:  
- List of the Institutions available to draw up an agreement with SISSA, together with information on how to contact them. Remind that enrolment fees, transportation and advance payments, if any, are excluded from the contribution;  
- Enrolment form to complete and submit to centriestivi@sissa.it by **June 14th, 2019**;

Applicants that does not confirm the submission in accordance with the underlined rules, will be excluded from obtaining the contribution. The remaining “weeks” will be shared between the entitled applicants.

Further disposable weeks will be communicated to entitled applicants, requiring confirmation by **July 2nd, 2019**.

For further information please contact [centriestivi@sissa.it](mailto:centriestivi@sissa.it)  

Best regards.  
The Secretary General  
(Dr. Gabriele Rizzetto)
To the HR Office of SISSA

Subject: Declaration of interest in the enrolment of children in 2019 summer school centres with an agreement with SISSA

The undersigned ……………………………………………… ……     ….. …………………………………
(surname)     (name)

holding a position in SISSA as ………………………………………………… ….. till ..... / ..... / ..……..<br>(research fellowship holders and fixed term staff shall state the expiring date of their contract)<br>

declares

A. that he/she wishes to benefit from the agreements that the School will draw up with private summer school centres to enrol her/his child/children: (please provide the details for each child)

1) ………………………………… …….……. ……. , born in .……… ……. … on  …  / … / ……  for … weeks<br>(surname)        (name)     (city or foreign state)   (birth date)  (number)<br>

2) ………………………………… …….……. ……. , born in .……… ……. … on  …  / … / ……  for … weeks<br>(surname)        (name)     (city or foreign state)   (birth date)  (number)<br>

3) ………………………………… …….……. ……. , born in .……… ……. … on  …  / … / ……  for … weeks<br>(surname)        (name)     (city or foreign state)   (birth date)  (number)<br>

4) ………………………………… …….……. ……. , born in .……… ……. … on  …  / … / ……  for … weeks<br>(surname)        (name)     (city or foreign state)   (birth date)  (number)<br>

B. that he/she is aware that SISSA undertakes to respect the privacy of all personal data provided by the applicants: all data will be used only for the procedures relevant to the granting of contributions for the summer school centres, according to Italian Legislative decree 196/03;

C. that he/she is aware that the summer school centre to which he/she shall enrol his/her child/children and require the contribution(s) has all the relevant council and health permits and is compliant with the provisions set forth in Italian Legislative decree 39 dated 4 March 2014;

D. to enclose his/her ISEE certificate or the relevant affidavits foreseen for foreign PhD students and research fellowship holders.

Trieste, (dd/mm/yyyy) ___ / ___ / ______

…………………………………………………………
(surname)