



INTERNATIONAL SCHOOL FOR ADVANCED STUDIES

THE STATUTES OF THE INTERNATIONAL SCHOOL FOR ADVANCED STUDIES (SISSA) OF TRIESTE, ITALY

CHAPTER I

Art. 1 (Definition and aims of the School)

1. The International School for Advanced Studies (SISSA) of Trieste, hereinafter referred to as the 'School', is a higher education and research institute endowed with teaching, scientific, administrative, and disciplinary autonomy.
2. The objects of the School shall be to promote the development of culture, the progression of scientific knowledge, and prepare Italian and foreign youth for high level scientific research and higher academic teaching.
3. The School shall perform pure and applied research activities in the disciplines of the Scientific Areas referred to in Annex A.
4. The School shall manage courses designed for the achievement of the Philosophiae Doctor qualification, hereinafter referred to as PhD, equivalent to the Doctor of Research qualification established by the decree of the President of the Italian Republic no.382 of 11th July 1980, and governed by the Art. 4 of Law no. 210 of 3rd July 1998 and subsequent amendments.
5. The School shall establish master courses and other higher education study courses. In compliance with specific covenants and agreements with other Universities, it can establish university courses for the conferment of second level degree qualifications.
6. The School shall promote research and training activities in new disciplines, as well as initiatives designed to integrate different disciplines in order to make its own expertise available to the productive world. For this purpose, the School shall establish specific education curricula and launch collaborations with other entities, even through covenants and agreements and by establishing consortiums, foundations, associations, partnerships or other private law associative organisations, provided that they are organised and managed in a way which ensures the high scientific level of the activities performed.

Art. 2 (General principles and functioning principles)

1. In order to achieve its institutional aims, the School shall operate granting freedom of research to the Academic Personnel and Researchers.
2. In the pursuit of its institutional aims, the School shall follow the principles of simplification, efficiency, efficacy and transparency.



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3. The School shall launch the relevant assessment mechanisms and award systems to produce a greater efficacy in its activities relating to education, research and the spreading of scientific knowledge.
4. By applying internal acts and regulations, the School shall exercise scientific, educational, organisational and financial autonomy within the limits provided by law.
5. The School shall ensure equal opportunities in the access to study and work as well as in research and in the career progression of the Academic Personnel and Administrative and Technical Personnel. The School shall undertake to remove all direct and indirect discrimination based on sexual orientation, ethnic origin, language, religious beliefs, political opinions, disabilities, social and personal conditions.
6. The School shall promote the achievement of essential equality between men and women, even by developing gender studies. It shall favour the creation of a working environment marked by organisational wellbeing, striving for the elimination of any and all forms of moral or physical violence.
7. For the achievement of the institutional aims of the School and by way of applying the principles of transparency and responsibility of administration, the governing organs, each within the scope of their authority, shall be responsible for the definition of the objectives and the programmes to be carried out and for checking that the administrative management results comply with the general instructions given. However, the financial, technical and administrative management shall be performed by the directors.
8. For the achievement of its institutional aims, the School may avail itself of the collaboration of public and private bodies, both Italian and foreign, by means of covenants, contracts and agreements.
9. Also in collaboration with other public and private bodies, the School can stipulate private law contracts and agreements with Italian and foreign scholars in order to achieve a better execution of educational and research activities.
10. The School's scientific and educational activity shall be organised into Scientific Areas, hereinafter referred to as Areas, as provided for in Annex A.
11. In this Statutes 'Academic Personnel' refers to the full and associate professors together with permanent and temporary researchers. 'Research Personnel' refers to holders of research fellowships or other types of research contracts defined by Director's Decree based on the Board of Directors' resolutions and which have minimum duration of one year.

CHAPTER II

Art. 3 (Bodies of the School)

1. The governing organs of the School shall be the following:
 - a) The Director;



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- b) The Academic Senate;
 - c) The Board of Directors;
 - d) The Secretary General.
2. The governing organs of the School are the following:
- a) The Board of Auditors;
 - b) The Evaluation Committee;
 - c) The International Scientific Advisory Committee.
3. The consultative authorities of the School are the following:
- a) The School Board;
 - b) The Student Board
 - c) The Student-Academic Personnel Joint Committee;
 - d) The Board of Technical and Administrative Personnel.

Art. 4 (The Director)

1. The Director shall represent the School to all purposes of law.
2. The Director shall exercise all duties of educational, scientific, administrative and disciplinary nature which are conferred to him/her by these Statutes and the General Regulations for Administration, Finance and Accounting.
3. The Director shall perform all functions related to addressing, taking initiatives, promoting and coordinating the scientific and educational activities of the School, and shall be responsible for pursuing the aims of the School.
4. The Director shall submit each year a final report regarding the activity of the various Areas, the management of the School, the decisions made, and regarding the stage of implementation of the long-term development programmes, to the School Board.
5. The following powers and duties are upon the Director:
- a) To summon and chair the School Board, the Academic Senate and the Board of Directors;
 - b) To ensure autonomy to the teaching and research activities of the Academic Personnel;
 - c) To issue the Statutes and regulations;
 - d) To supervise the functioning of the facilities and services of the School;
 - e) To initiate disciplinary procedures concerning Academic Personnel and students, and impose the relevant disciplinary measures, which should not go beyond censure;
 - f) To confer the qualifications issued by the School;
 - g) To propose the one-year and three-year budgeting, the final cost statement, and the three-year planning to the Board of Directors
 - h) To propose the Secretary General to the Board of Directors;
 - i) To nominate the members of the Board of Directors;
 - j) To nominate the members of the International Scientific Advisory Committee
 - k) To nominate the members of Evaluation Committee
 - l) To nominate a member of the Disciplinary Board;
 - m) To stipulate contracts and agreements on behalf of the School;
 - n) To submit the periodical reports to the competent Minister as required by law;



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- o) To adopt the urgent measures falling under the competence of the Board of Directors and Academic Senate, submitting them for approval to the relevant body in the next following meeting;
 - p) To perform all other duties required of University Directors by the current regulations;
 - q) To perform all other functions not expressly required to other bodies by the Statutes.
6. The office of Director shall be elected. Full professors or equivalent professional figures working at a University or Research Institute with high scientific prestige are eligible.
7. The active electorate shall include the Academic Personnel of the School, the representatives of Technical Administrative Personnel in the School Board and in the Board of Directors, the representatives of the Research Personnel in the Academic Senate, and the representatives of the students in the School Board.
8. The Director shall be nominated by decree of the Ministry of Education, University and Research. The Director shall hold office for a single and non-renewable period of six years.
9. The Director shall appoint a Vice-Director, chosen from among the School's permanent full professors, who shall replace the Director in all his/her functions in the event of his/her absence of impediment.
10. The Director shall have the power to delegate specific functions to other permanent professors of the School.
11. The Director can avail him/herself, as regards specific organisational and management duties, of the advice of figures of high technical and scientific qualification levels, even for a valuable consideration. The Director can attribute them suitable duties and responsibilities in order to improve as far as possible the coordination of the School's initiatives, and in accordance with the development needs of the School's activities both at the national and international level. For this purpose, the Director may set up fixed-term private law contracts.

Art. 5 (The Academic Senate)

1. The Academic Senate has the function of proposing general planning, proposing strategic planning, and coordinating the educational and scientific activities of the School.
2. The following powers and duties are upon the Academic Senate:
- a) To formulate proposals and advice in the fields of teaching, research and student services, and to approve the regulations on teaching and research, subject to the favourable opinion of the Board of Directors;
 - b) To formulate, according to the Board of the relevant Area, proposals and advice concerning the establishment, modification or cancellation of PhD Courses, subject to approval by the Board of Directors;
 - c) To formulate proposals and advice concerning the establishment, modification and cancellation of Scientific Areas or other facilities, subject to approval by the School Board or the Board of Directors;
 - d) To approve the Regulations of the School and the internal regulations of the Scientific Areas, subject to the favourable opinion of the Board of Directors;



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- e) To approve, based on the proposal of the Boards of the Areas concerned, the composition of the Teaching Board, PhD Courses and other education courses;
- f) To appoint Coordinators of the PhD Courses and of the other education courses based on the proposals of the Teaching Boards concerned;
- g) To propose a list of names from members of University academic personnel from which the Director shall appoint four members of the Board of Directors;
- h) To resolve on the qualifications considered suitable for the admission of students to the School based on the proposal formulated by the Teaching Board;
- i) On the initiative of the Director, to propose the Board of Directors the establishment of new posts for researchers and full and associate professors, and of new temporary teaching and research posts;
- j) To determine, on the Director's proposal, the places available for students and the other study and research scholarships to be announced along with their allocation by Scientific Area, PhD Course, or other education course, within the limits of financial resources available as determined by the Board of Directors;
- k) To determine, on the Director's proposal, the criteria for the allotment of the financial resources assigned by the Board of Directors for teaching and research amongst the educational and research facilities of the School;
- l) To propose the electoral body a motion of distrust against the Director, with a majority of at least 2/3 of the voting members; this not before two years since the Director is in office.
- m) To appoint the members of the International Scientific Advisory Committee, on the Director's proposal;
- n) To appoint the Academic Personnel in the Student-Academic Personnel Joint Committee, on the Director's proposal;
- o) To appoint the Academic Personnel in the Board of Technical and Administrative personnel, on the Director's proposal;
- p) To appoint a member of the Disciplinary Board;
- q) To approve the appointment of members of the Evaluation Committee other than the elected student representative;
- r) To approve the assignment of Academic Personnel to the various Scientific Areas;
- s) To express mandatory advice on the one-year and three-year budgeting and on the final cost statement of the School;
- t) To express an opinion on the conferment and revocation of the Secretary General;
- u) To express an opinion on the employment of Technical and Administrative Personnel;
- v) To resolve, when envisaged by the law and regulations on leaves, temporary leave of absence and confirmations of posts and other measures regarding the Academic Personnel, after having consulted the Areas concerned;
- w) To evaluate the proposals for contract and agreements of scientific and educational nature;
- x) To propose the establishment, activation and deactivation of any interdisciplinary facility and appoint their officers;
- y) To approve the Ethical Code;
- z) To fulfil all the other duties required of the Academic Senates by the national university regulations.

3. The following are members of the Academic Senate:

- a) The Director, who chairs the Academic Senate;
- b) The Academic Personnel who are the Coordinators of the Scientific Areas;
- c) The number of elected representatives of the Academic Personnel of the various Scientific Areas as specified in Annex A;
- d) Two elected representatives of the PhD Course students;
- e) An elected representative of Research Personnel, pursuant to Art. 2, paragraph 11.



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4. The activity of the Academic Senate shall be regulated by the appropriate regulations, which shall propose meetings with a limited group of members to deal with issues regarding the Academic Personnel or other Research Staff.
5. The Secretary General shall participate in the Academic Senate meetings without having the right to vote. The Vice-Director shall participate in the Academic Senate meetings and shall be entitled to the right to vote in the event of absence or impediment of the Director.
6. The Academic Senate's meeting shall be held subject to summoning by the Director, or when requested by at least one third of the members.

Art. 6 (The Board of Directors)

1. The Board of Directors have the power to approve the strategic planning, one-year and three-year financial planning and the personnel planning, as well as monitor the financial sustainability of the activities.
2. The following powers and duties are upon the Board of Directors:
 - a) To approve the one-year and three-year financial planning and personnel planning, on the Director's proposal;
 - b) To approve the one-year and three-year budget, the final cost statement and the three-year planning document, on the Director's proposal and subject to the opinion of the Academic Senate for matters under their competence;
 - c) To express an opinion on the regulations that regulate the educational and research activities and the management of related funding;
 - d) To approve the establishment, modification or cancellation of PhD Courses, with the assent of the Academic Senate;
 - e) To resolve the establishment, modification and cancellation of Scientific Areas, with the assent of the Academic Senate and School Board;
 - f) To resolve the establishment of new posts for full and associate professors and for researchers, along with new posts for temporary academic personnel and researchers, with the assent of the Academic Senate;
 - g) To resolve the call of full and associate professors and researchers, with the assent of the School Board;
 - h) To resolve on the posts available for students, other study scholarships and research fellowships and contracts, with the assent of the Academic Senate;
 - i) To resolve on the type of research contracts which allow the inclusion into the category of the Research Personnel referred to in Article 2, paragraph 11, for the purposes of active and passive electorate for the election of representatives for the Academic Senate and Area Boards;
 - j) To resolve on the hiring of Technical and Administrative Personnel, after having heard the opinion of the Academic Senate;
 - k) To approve the General Regulations of the School for Administration, Finance and Accounting, as well as the other regulations concerning administration and management activities;
 - l) With the assent of the Academic Senate, to approve the establishment of specific educational courses, identifying the relevant funding offered by the School, by other institutions and/or by the participants in the courses;



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- m) To confer and revoke the post of Secretary General, on the Director's justified proposal and with the Academic Senate's assent;
- n) On the Director's proposal, to resolve on the member of the Board of Auditors appointed by the School;
- o) To appoint a member of the Disciplinary Board;
- p) To approve appointment of various members of the Evaluation Committee other than the elected student representative;
- q) To resolve on any office allowance and allowance for participation in collective bodies;
- r) To resolve on the contracts and agreements that require the School to bear financial charges, with the assent of the Academic Senate as regards the financial charges related to teaching or research activities;
- s) To exert disciplinary authority towards to university professors and researchers;
- t) To establish, activate and deactivate any interdisciplinary facilities, on the Academic Senate's proposal;
- u) To express a favourable opinion on the Ethical Code;
- v) To send both the one-year and three-year budgeting and the final cost statement to the Ministry of Education, University and Research, as well as to the Ministry of Economy and Finance;
- w) To approve all the acts falling under the competence of the Board of Directors according to the duty and powers conferred to them by law and by the School Statutes and regulations.

3. The Board of Directors can also deliberate upon the participation in expenses for the provision of collective services including refectories, accommodation and transport, as well as operations aimed at promoting cultural and recreational activities.

4. The following are members of the Board of Directors :

- a) The Director, who chairs it;
- b) The two elected PhD student representatives;
- c) 7 members, Italian or foreign, possessing proven expertise or an adequate level of professional experience in the field of management, with proper attention for their scientific and cultural qualification; such members shall be identified by means of selection procedures regulated by specific regulations; these 7 members shall include:
 - c1) Two external members, of whom one shall be proposed by the Friuli Venezia Giulia Regional Authority;
 - c2) Four members of the Academic Personnel, of which one can be external to the School, all appointed by the Director from a list proposed by the Academic Senate;
 - c3) One member of the Schools Technical and Administrative Staff.

5. The external members shall not have been part of the School's permanent personnel in the three years preceding their appointment, and shall not be part of it for the entire term of their office.

6. The members of the Board of Directors are appointed by Director's decree.

The Secretary General shall participate in the meetings of the Board of Directors without being entitled to vote. The Vice-Director shall participate in the meetings of the Board of Directors and shall be entitled to vote in the case of absence or impediment of the Director.

8. The Board of Directors' meeting shall be held subject to summoning by the Director, or when requested by at least one third of the members.



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Art. 7 (The School Board)

1. The School Board is the consultative body that gathers all the School Academic Personnel, also including representatives of the students, Research Personnel and Technical and Administrative Personnel.
2. The following duties and powers are upon the School Board:
 - a) to discuss the final annual report submitted by the Director on scientific and teaching activity and on the management of the School, and to provide indications about future programmatic lines;
 - b) to examine the Student Board's annual report;
 - c) to express opinions, on the proposal of the Academic Senate, regarding the establishment, modification and cancellation of Scientific Areas or of other facilities, subject to the Board of Directors' approval.
3. The School Board shall hold an ordinary meeting at least once a year upon summoning by the Director, or when requested by at least one third of its members.
4. The School Board, in its reduced form as provided for by the current regulations and by the regulations of the School which regulate the recruitment procedures of professors and researchers:
 - a) expresses non-binding advice regarding the calls for recruitment for full and associate professor and researcher posts, and related transfers, upon the justified proposal by the Academic Senate;
 - b) formulates proposals for calls for recruitment of full and associate professors and researchers.
5. The following are members of the School Board:
 - a) The Director, who chairs it;
 - b) The School Academic Personnel;
 - c) The student representatives in the Academic Senate and Board of Directors, the student representative in the Evaluation Committee, and two elected student representatives for each Area;
 - d) The representative of the Research Personnel in the Academic Senate;
 - e) Three elected representatives of the Technical and Administrative Personnel.

Art. 8 (The Secretary General)

1. The Secretary General is responsible for the overall management and organisation of services in compliance with the general guidelines established by the Director and by the other governing organs of the School.
2. Upon the Secretary General are also the duties provided for by the current regulations concerning Public Administration management and the adoption of the related acts and measures, except those falling under the competence of the Director.
3. In particular, the Secretary General:



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- a) Shall oversee the implementation of the plans, programmes and general guidelines specified by the Director and by the academic bodies;
 - b) Shall oversee the implementation of the general organisation plans approved by the academic bodies, adopting the acts relevant to the organisation of services, and attributing posts and duties to the personnel, including any managers therein;
 - c) Shall direct and monitor the activity of officers, excluding any managers therein, and shall exercise the power to replace them in the event of their inactivity.
 - d) Shall direct and monitor the activity of the employees, including any managers therein, and shall exercise the power to replace them in the event of their inactivity.
 - e) Shall annually submit a report of the activities carried out to the academic bodies.
4. The post of Secretary General shall be conferred by the Board of Directors to a person having high professional qualifications and proven long-term experience in management offices; this on the Director's proposal and after having considered the opinion of the Academic Senate.
5. The Secretary General can nominate a Deputy Secretary General, chosen from amongst the managerial or the permanent Technical and Administrative Personnel of the School; the Deputy General Secretary shall assist the Secretary General in the performance of his/her duties, and shall replace him/her in the event of his/her absence or impediment.
6. The employment relationship established with the Secretary General shall be subordinate employment, and shall be regulated by a private law contract which shall have a duration not exceeding four years and shall be renewable.
7. The revocation of the post of Secretary General shall be resolved by the Board of Directors in the event of serious irregularities or inefficiencies of the Secretary General in the performance of his/her duties, upon justified motion by the Director, after having considered the opinion of the Academic Senate and subject to the notification to the concerned person.
8. The Secretary General shall be subject to the provisions on legal status and remuneration of University Director Generals.

Art. 9 (The Board of Auditors)

1. The Board of Auditors is composed of:
 - a) a Chairman, appointed by the School Board of Directors on the Director's proposal from amongst the State's administrative and accounting officials and lawyers,;
 - b) a standing member and an alternate member, appointed by the Ministry of Economy and Finance;
 - c) a standing member and an alternate member chosen by the Ministry of Education, University and Research from amongst the managers and officers of the same Ministry.
2. The members referred to in point b) and c) of the previous paragraph must have been registered in the Registry of Certified Auditors.
3. The Board shall be appointed by Director's decree; the individual term of office is two years and is only renewable once.



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4. The School Personnel cannot be part of the Board.

Art. 10 (The Evaluation Committee)

1. The Evaluation Committee shall perform the following functions:
 - a) check the quality and efficacy of the educational offer;
 - b) check the research activities carried out;
 - c) check the consistency of the scientific or professional curriculum of holders of teaching contracts;
 - d) fulfil all its functions as an independent body for the assessment of performance as provided by the Law 150/2009
 - e) perform other functions provided for by law.
2. The Evaluation Committee shall be composed of 5 members, of whose three external to the School and two internal to it i.e. a member of the Academic Personnel appointed by the Director and an elected student representative. At least two of the members shall be experts in the field of evaluation, even including non-academic evaluation.
3. The student representative shall be elected by the PhD Course students by secret ballot. The other members of the Evaluation Committee are appointed by the Directors of the School, subject to the approval of the Academic Senate and the Board of Directors. The individual term of office is two years and is only renewable once.
4. In the first meeting, the Evaluation Committee elects a Coordinator.

Art. 11 (The International Scientific Advisory Committee - ISAC)

1. Evaluation of the scientific activities of the School with regards to the evolution of research in the international framework shall be performed by a collective body, called 'International Scientific Advisory Committee' (hereinafter referred to as ISAC) made up of scientists of acknowledged international prestige from outside the School who operate in the same research fields as the School.
2. The members of ISAC, no less than five in number, shall be appointed by the Academic Senate, on the Director's proposal. The term of office for each member is three years, renewable for another three-year period.
3. ISAC shall be summoned by the Director and meet, as a rule, every three years, in order to analyse the progress and development of the School's scientific activities with reference to the evolution of research in the international framework. The Evaluation Committee shall submit the Director a written report expressing recommendations. This report shall be sent to the various bodies of the School and to the Ministry of Universities and Scientific and Technological Research.



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Art. 12 (The Student Board)

1. The Student Board is a consultative body for decisions pertaining to the activity of students in the School, with particular reference to teaching activities.
2. The Student Board is composed of the student representatives in the School Board and the Area Boards.
3. The Student Board shall elect the Chairman and Vice-Chairman. The President shall send the motions of the Student Board to the Director and Academic Senate, and shall submit the ordinary meeting of the School Board an annual report on student education and life in the School.
4. The Student Board shall be summoned by the President or when requested by one third of its members.
5. The students of the School can hold a meeting at the School premises each time they deem it necessary, in a way compatible with the operational needs of the School.

Art. 13 (The Student-Academic Personnel Joint Committee)

1. The Student-Academic Personnel Joint Committee has the following duties:
 - a) To carry out activities for monitoring the educational offer and the quality of teaching and of the services provided to the students by the Academic Personnel;
 - b) To propose indicators for the assessment of the results of the aforesaid activities;
 - c) To express opinions on the establishment and cancellation of study courses to the Academic Senate.
2. The Commission shall be composed of a student and a member of Academic Personnel for each Area of the School. The pupils shall be elected according to procedures specified by the applicable regulations. The Academic Personnel are appointed by the Academic Senate on the Director's proposal.

Art. 14 (The Board of Technical and administrative Personnel)

1. The Board of Technical and Administrative Personnel meet for consultation on issues concerning work organisation and organisational wellbeing.
2. The Board is composed of the Director, who chairs it, the Secretary General, a member of Academic Personnel appointed by the Academic Senate on the Director's proposal, and by three members of the permanent Technical and Administrative Personnel being in active service at the School, elected by the permanent or temporary Technical and Administrative Personnel in active service at the School.



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Art. 15 (The Disciplinary Board)

1. The Disciplinary Board is the university body which has the power to institute disciplinary actions against full and associate professors and researchers.
2. The Board shall operate by applying the principle of peer to peer judgement and respecting cross-examination. For this purpose, the Board is divided into three sections, each one composed of permanent full-time professors and researchers, of which three are standing members and two alternate members. The first section is composed of full professors and shall only be responsible for matters concerning full professors; the second is composed of associate professors and shall only be responsible for matters concerning associate professors, the third section is composed of researchers and shall only be responsible for matters concerning researchers. An alternate member shall take the place of an active member in the following events:
 - a) if a standing member is connected by a relationship of consanguinity or marriage or kinship up to the 4th degree with the professor or researcher subjected to disciplinary action;
 - b) In all cases of absence or impediment of a standing member.
3. In order to form the Disciplinary Board, each Area shall propose a list of three names (a full professor, an associate professor and a permanent researcher) chosen by its members by secret ballot. The Academic Senate shall choose among the names proposed, both standing members and alternate members.
4. The resolutions of the Disciplinary Board shall be passed by absolute majority of the Board members and, in the event of equal votes, the vote prevails which is most favourable to the professor or researcher subjected to disciplinary action.
5. The term of office of the Disciplinary Board members is 4 years and cannot be renewed.

Art. 16 (Guarantee measures)

1. Based on any regulatory provisions and taking into account the needs related to the teaching and research activities as well as the organisation and services of the School, the School may establish specific guarantee measures and related sanctions defined by codes, regulations and committees such as, for example, an Ethical Committee, regulated as resolved by the Board of Directors, after prior consultation with the Academic Senate.
2. A central Guarantee Committee for equal opportunities, enhancement of workers' wellbeing and against discrimination is established. The Committee's duties are making proposals, consultations and carrying out checks and monitoring activities. The Committee shall contribute to the improvement of the overall quality of labour, ensuring an environment characterised by the respect of the principles of equal opportunity and organisational wellbeing and by the opposition to any form of discrimination, in particular discrimination linked to gender, moral and physical abuse to both male and female employees as well as all people belonging to the university community.
3. The Guarantee Committee shall be a joint body pursuant to the provisions of the related University Regulation. It shall be formed of a member identified with the contribution of all union



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organisations which represent the University; by an equal number of School representatives identified by the Board of Directors; as well as an equal number of alternate members. The Guarantee Committee shall be constituted in a way which ensures the overall equal representation of both genders. A student representative, selected from amongst the student representatives in the Academic Senate and Board of Directors, shall be appointed for the Committee. In accordance to the complexity and significance of the Guarantee Committee's duties, the representatives should possess suitable requirements of professionalism, experience and capacity. The Board of Directors shall select the representatives of the School using a transparent procedure for the selection of candidates.

4. The Guarantee Committee shall be appointed by the Director and shall hold office for four years. Parties not belonging to the University, as well as experts, shall be permitted to participate without right to vote in the work of the Committee; their participation shall be regulated according to in the following paragraph.

5. The Committee shall adopt appropriate regulations for regulating the operations methods. The regulations shall be approved by the Board of Directors, after having heard the opinion of the Academic Senate.

Art. 17 (The functioning of Collective bodies)

1. The meeting of the collective bodies of the School shall be valid if over one half of those entitled participate. Except when otherwise specified by law or by these Statutes, the resolutions of the collective bodies of the School are considered to be approved when the number of votes in favour exceeds the number of the opposing votes. In the event of an equal number of votes, the Chairman shall have the casting vote.

2. The functioning of the collective bodies shall be regulated by a specific regulation.

Art. 18 (Term of office and incompatibility)

1. With the exception of the Director, the term of office of the elected members of the Academic Senate, Board of Directors, School Board, and Area Board is two years, and can be renewed consecutively only once. Further renewal is possible only after a break of at least two years. The same regulations apply to the Area Coordinators and the Academic Personnel Boards of PhD Courses. The methods of election and nomination are regulated by specific regulations.

2. The term of office of the members appointed by the Board of Directors is four years and can be only be renewed once.

3. The passive electorate for the choosing the Academic Personnel representatives in the Academic Senate shall be reserved for Academic Personnel who are able to ensure a number of years in service before their retirement date which is at least equal to the duration of the term of office. The same rule applies to the Area Coordinators.



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4. Except for the Director, the members of the Academic Senate shall not take part in the Board of Directors. The members of the Academic Senate and the Board of Directors shall not hold any office of political nature for their entire term of office, and shall not fill the post of Rector or be part of the Board of Directors, Academic Senate, Evaluation Committee or Board of Auditors of other Italian public, private or on-line Universities; besides this, they shall not perform functions related to the programming, financing and evaluation of university activities for the Ministry and for ANVUR (National Agency for the Evaluation of Universities and Research Institutes), and shall not be part of the Board of Directors of entities or companies with conflicting interests to the School.
5. The temporary Academic Personnel shall not be part of the Academic Senate and Board of Directors nor fill the post of the Vice-Director or Coordinator or Vice-Coordinator of an Area.
6. The members of the Academic Senate and Board of Directors who do not take part in the four consecutive meetings step down from the post.
7. The functions of Technical and Administrative Personnel representative in the various governing or consultative bodies shall be mutually incompatible.

CHAPTER III

Art. 19 (Educational and Scientific Organisation)

1. The scientific and educational activities of the School are divided into Scientific Areas, hereinafter referred to as Areas, as indicated in Annex A.
2. The Areas are endowed with scientific and educational autonomy as well as administrative autonomy for the management of funds for teaching and research allocated by the Board of Directors.
3. The activities of each Area can be organised into Research Groups, which shall perform research and educational activities contributing to the management of a PhD Course.
4. The Research Groups shall be established by the Academic Senate on the proposal of an Area Board. Definition and activation methods of the Research Groups are specified by specific appropriate regulations.
5. The Area management bodies are the following:
 - a) the Area Coordinator;
 - b) the Area Board.
6. The Area Board can propose that the Academic Senate gives expenditure and management autonomy to the possible Research Groups of the Area.
7. Each Area shall be entitled to establish an executive body, referred to as Area Council, which will support the Coordinator in the management of scientific and educational activities. When an Area Council is established, it shall be made up of at least the Teaching Board Coordinators of the PhD Course of the Area concerned, as well as student representatives. The structure of the Council shall be decided by the Area Board and shall be submitted to the Academic Senate for approval.



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**Art. 20
(The Area Coordinator)**

1. The Area Coordinator is responsible for the management and coordination of the scientific and educational activities related to the Area.
2. The following duties and powers are upon the Coordinator:
 - a) To summon and chair the Area Board's meetings;
 - b) To implement the resolutions of the Area Board;
 - c) To coordinate the management of funds for education and research allocated to the Area by the Board of Directors.
3. The Coordinator shall be a full or associate professor for the Area, elected by the members of the Area Board with a two-thirds majority. In the event that a Coordinator is not elected after three polls, the duties of the Coordinator are temporarily fulfilled by the Director or by one of his delegates.
4. The Coordinator can appoint a Vice-Coordinator from amongst the full or associate professors who, in the event of the absence or impediment of the former, shall replace him in all his functions, particularly in the Academic Senate meetings.

**Art. 21
(The Area Board)**

1. The functions of the Area Board are programming and coordinating the scientific and educational activities for the Area.
2. The following duties and powers are upon the Area Board:
 - a) To propose the establishment, cancellation or modification of the PhD Courses managed by the Area to the Academic Senate;
 - b) To propose the establishment, cancellation or modification of other educational courses managed by the Area, even in collaboration with other entities, to the Academic Senate;
 - c) To propose the composition of the Teaching Boards for the PhD Courses and for other educational courses managed by the Area to the Academic Senate;
 - d) To propose the establishment of Research Groups to the Academic Senate;
 - e) To propose the Academic Senate to grant expenditure and management autonomy to the Area's Research Groups;
 - f) To deliberate on the establishment of an Area Council, determining its structure and operational rules, to be submitted to the Academic Senate for approval;
 - g) To perform any other functions relating to the autonomous management of scientific and educational activities determined by the regulations of the School.
3. The following duties and powers are upon the Area Board in its reduced form:
 - a) To formulate proposals, to be submitted to the Director and Academic Senate for approval, regarding the establishment of new researcher and full and associate professor posts;
 - b) To formulate proposals, to be submitted to the Director and the Academic Senate for approval, regarding the establishment of new temporary teaching and researching posts.
4. The authority attributed by law and by the current provisions to the Department Boards and Faculty Boards of Universities, and not expressly attributed to School bodies by these Statutes and



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by the School regulations, shall be assigned to the Area Board, except in case of express decision by the Academic Senate.

5. The following are members of the Area Board:
- a) the Academic Personnel belonging to the Area;
 - b) the elected student representatives of the Area;
 - c) an elected representative of the Research Personnel of the Area, pursuant to Art. 2, paragraph 11;
 - d) an elected representative of the Technical and Administrative Personnel of the Area.

6. The number of student representatives shall be the greatest between the number of PhD Courses of the Area and 18% of the number of members of the Area Board referred to in points a), c), and d) of the previous paragraph. Each Course shall elect its own representative. Any deputy representatives who are needed to reach 18% are elected by the whole group of students belonging to the Area.

7. The Area Board shall meet when summoned by the Area Coordinator or when requested by at least one third of its members.

8. On the proposal of the Area Board, the Academic Senate can admit other scientists or researchers to the meetings of the Area Board who constantly participate in the educational and scientific activities of the Area, including those belonging to other Italian or foreign research institutions; such scientists or researchers can be admitted for one year and can only express advisory votes.

Art. 22

(The Interdisciplinary Laboratory for Natural and Human Sciences)

1. The Interdisciplinary Laboratory for Natural and Human Sciences, established by the Law of 29th January 1986, no. 26, is the place of experimentation for the School's new fields of interest. The Director of the Laboratory and the Directors of its Research Sectors shall be appointed by the Director of the School with prior nomination by the School's Academic Senate.

CHAPTER IV

Art. 23

(Philosophiae Doctor Courses)

1. The establishment and running of the PhD Courses shall be regulated by the Teaching Regulations.

2. The School shall select each year for admission of PhD Courses young II level graduates from Italian Universities who graduated in subjects related to the scientific areas of the School, or graduates who possess qualifications obtained abroad which the Academic Senate of the School deems to be qualified for enrolment to the School.

3. The students that have completed a three-year study and research course and have obtained results of the relevant scientific value shall be admitted to sit the exam to obtain the Philosophiae Doctor (PhD) qualification issued by the School.



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4. The School may also issue other diplomas or certificates at the end of at least one year of participation in the PhD Course.

Art. 24 (Student Admissions)

1. The admission of students to the PhD Courses is normally by selection based on qualifications and exams.
2. Each PhD Course shall organise the admissions exams for the relevant curricula.
3. The committees for the admission of students to the PhD Courses are appointed by the Teaching Boards of each Course, and are formed of at least three members, of which at least one shall not a member of the School.
4. When required by the selection results, on the Teaching Board's proposal and resolution of the School Academic Senate, it shall be possible to admit more students than the number of posts available, within the budget limits.
5. Exceptionally qualified foreign Students may be admitted based on their academic qualifications only. However, such students should pass a qualifying exam at the end of the first year, in front of a committee similar to the one referred to in paragraph 3.
6. On the proposal of the Teaching Board, the Academic Senate can acknowledge the studies and research performed by a student at other institutes for a maximum of one year.

Art. 25 (Philosophiae Doctor Qualification)

1. The Philosophiae Doctor (PhD) qualification shall be conferred to candidates who have obtained results of relevant scientific value documented by a final written dissertation, the originality of which results in the submission of one or more essays for publication in highly qualified journals. The aforementioned results shall be verified by a commission formed of at least five members of whom at least two are professors of the School, both in office and not, and two are not members of the School. They shall be appointed by the Teaching Board. The candidate shall discuss their results in a public presentation to obtain the approval of the commission.
2. The final exam can be differed beyond the limits of the course duration, subject to the authorisation of the Academic Senate.

Art. 26 (Scholarships)

1. All the PhD Course students shall benefit from a scholarship, disbursed by the School from its budget funds or from external funds allocated by other entities. The School scholarships use funds provided by the Ministry or made available by agreements with public or private bodies, as well as other budget funds of the School, pursuant to the current national law and the internal regulations. The School can supplement study scholarships allocated by other entities if their amount is lower.



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2. The School shall attribute fellowships and other scholarships for the performance of research activities, according to the specific regulations.
3. In accordance with the provisions of Art. 13 of the Law no. 390 of 2nd December 1991, the students shall collaborate in the performance of activities connected to the services offered by the School. The Academic Senate, after having consulted the Student Board and Board of Directors, shall lay the regulations which regulate the procedures for collaboration of students in the aforesaid activities, except for activities related to teaching, the examination process and the taking on of administrative responsibilities.
4. In order to promote postgraduate education and to attract young people's interest to scientific research, the School shall allocate study scholarships and aids to university students who apply for admission to the School's facilities for training and research periods and also for the purpose of preparing degree dissertations.
5. The admission of the aforesaid university students to the School shall be resolved by the Academic Senate upon the proposal of the Area Boards or Councils, which are responsible for the selection of a Supervisor from within the School.

Art. 27 (Additional education)

1. In order to supplement educational activity and expand research activities, the Area Boards or Councils shall invite scholars, even for long-term periods, within the limits of their financial endowments and subject to the approval of the Academic Senate and the Board of Directors.
2. On the proposal of the Academic Senate, the Board of Directors shall define consideration in relation to the scientific qualification of the scholar and the time dedicated to the aforesaid activities.

CHAPTER V

Art. 28 (Administrative Organisation)

1. The organisation of technical and administrative activities shall be designed to support the strategic aims of the School and reflects the principles of efficiency, efficacy, transparency, simplification and recognition of merit.
2. The general organisational structure of the School administration shall be determined by a provision proposed by the Secretary General in agreement with the Director, and shall be adopted by resolution of the Board of Directors.
3. The School shall adopt its own finance and accounting system in agreement with current law.
4. The organisation of the offices and activities, as well as the identification of the objectives are determined by the Secretary General.



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5. Any management positions and their prerogatives of their function shall be determined by provisions of the Board of Directors in compliance with the current regulations and the organisational needs of the School. The management positions shall respond for their work to the Secretary General.

Art. 29 (Patents and copyright)

1. The School shall promote and organise research, including applied research, and favour the protection of intellectual property and the valorisation of innovative results deriving from research activities performed using the School's facilities, equipment and financial resources, either completely or in part, and, in case, making use of external expertise and/or facilities.

2. The School shall promote the development of applied research by encouraging collaboration with other universities, scientific and research institutions or with businesses.

3. The School shall favour and sustain business ventures aiming at establishing spin-off companies, suggested by their personnel or by other subjects identified by applicable regulations, aimed at the entrepreneurial use and development of applied research ideas.

4. The right to obtain copyright or patents for industrial inventions of SISSA and the incorporation of spin-off companies shall be regulated by current applicable law and by the internal regulations of the School.

CHAPTER VI

Art. 30 (Provisional regulations)

1. As regards the non-renewable posts referred to in paragraph 1 of Art. 18, in the first application phase of these Statutes any term of office previously completed shall also be considered.

Art. 31 (Amendments to the Statutes)

1. The Statutes can be amended, on the Director's proposal, subject to the approval of the Academic Senate and Board of Directors. The School Board is responsible for the final approval, to be granted by the absolute majority of those possessing the right to vote.

2. The changes introduced in Annex A, to be adopted by Director's decree and assenting resolution of the Academic Senate, School Board and Board of Directors, shall not constitute amendments of the Statutes.

3. The amendments to the Statutes, except in the event of urgency specified in the decree for Statutes' issuing, shall come into force 15 days after the publication of the *Gazzetta Ufficiale della Repubblica Italiana* (Official Gazette of the Italian Republic).



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Annex A of the Statutes of the International School for Advanced Studies

The Scientific Areas of the School

The scientific and educational activity of the School is divided into the following Scientific Areas:

- a) Physics,
- b) Mathematics,
- c) Neurosciences.

The representatives of the Academic Personnel of the various Scientific Areas in the Academic Senate are divided up as follows:

- a) two representatives for the Physics Area,
- b) one representative for the Maths Area,
- c) one representative for the Neurosciences Area.